

Premises - Daily Checklist

Week Commencing.....	w/c:					w/c:					w/c:				
Area to be Inspected (Please tick once area deemed okay)	Mon	Tue	Wed	Thur	Fri	Mon	Tue	Wed	Thur	Fri	Mon	Tue	Wed	Thur	Fri
Systems in place to prevent unauthorised access to children and property															
All exits secured															
Water Heater appropriate temperature															
Toilets clean & equipped															
Nappy changing area clean, bin emptied															
Kitchen - food preparation area clean															
Kitchen - all cleaning equipment out of reach of children															
Heaters / radiators appropriate temperature															
Safety covers on all electrical sockets															
Fire Safety equipment in place and intact															
Outside play area secure and checked for waste including animal faeces															
First Aid box intact and available															
Emergency Phone in working order															
Play equipment available to is clean, undamaged and safe															
Assessors Initials															
Comments/Actions Taken.....															

Only

