

Fire / Evacuation Procedure

Fire safety

- Fire doors are clearly marked, never obstructed and easily opened from inside.
- Smoke detectors/alarms and fire fighting appliances conform to BSEN standards, are fitted in appropriate high risk areas of the building and are checked as specified by the manufacturer.
- Our emergency evacuation procedures are approved by the Fire Safety Officer and are:
 - clearly displayed in the premises; (shown below)
 - explained to new members of staff, volunteers and parents;
 - practised regularly at least once every six weeks.
- Records are kept of fire drills and the servicing of fire safety equipment.

In the event of a fire or other need to evacuate the building, the fire alarm is sounded. The Church does not have any fire alarm system so the alarm for the nursery is the continuous blasts of a whistle.

(The Church use continuous calls of "FIRE" as their fire alarm)

When the fire whistle blows, staff will;

- Collect the children together in the room where they are.
- Leave the building through the nearest fire exit.
- Take the children to the congregation point : front car park - far wall.
- REMEMBER - AT ALL TIMES DO NOT RUN
- The Room Register must be taken outside by the person on register rota or if they are not present in the room, the current room leader.
- Senior Member of staff to telephone the fire brigade.
- Children to be kept in a group, calmly, to enable the register to be checked.
- No-one is to re-enter the building until it is declared safe by the Leading Fire Officer (White Helmet)

In the event of an incident / disaster that entails the complete evacuation of the Church and surrounding area, the above procedure is followed but the agreed congregation point is the front playground of Prettygate Junior School, Plume Avenue.